

Call for Poster Abstracts

Florida Association of School Nurses 15th Annual Conference 2010

School Nurses: Going the Extra Mile

February 5-6, 2010

We invite school nurses and nurse researchers to submit abstracts for the poster session. The purpose of the poster session is to communicate best practices in school nursing, share research findings and initiate discussion among conference participants.

Posters should fall into one of the following categories:

1. Best Practice: Development of a “best practice” demonstrating exemplary school nursing that reflects the theme of the conference. (Share the programs, projects, interventions, etc. you have found to be effective in your setting!) Posters can be submitted by individuals or groups.
2. Research: Research studies investigating clinical questions relevant to school nursing practice.

Poster display:

Participants are expected to set up their posters on Friday from 4:00 pm to 5:00 pm. The poster area will be open for viewing Friday 6:00 pm – 7:00 pm during the reception. Participants are requested to be present at their posters during viewing hours Friday night to dialogue with colleagues. If you are unable to attend Friday night, please set your poster up Saturday morning. Presenters are also requested to be present at their posters during viewing hours Saturday from 7:00 am to 9:15am and from 10:15-10:30 am. Judging will take place on Saturday.

Submission of Abstracts

Electronically submit your abstract and submission form as an MS Word File attachment to: Shirley Gordon sgordon@fau.edu by January 9, 2010. Submission forms, poster guidelines and tips on preparing your poster are available at our website <http://www.fasn.net/>

IMPORTANT NOTE: If you do not receive e-mail confirmation that the abstract was received, please send it again or contact Dr. Shirley Gordon (772-873-3882).

Abstracts are limited to 250 words or less. Abstracts of greater length will not be considered for presentation. A program of all abstracts will be printed and available to conference participants and placed on the FASN website.

Abstract Guidelines: Abstracts must contain the following information to be accepted:

- Poster Title
- Author(s) names and e-mail addresses
- Category:
 - Best Practice Individual
 - Best Practice Group or Organization
 - Research Project
- Brief content description:
 - Best Practice: Introduction, purpose and description of your selected practice/program/intervention.
 - Research: Significance of the research, the question or hypotheses, methods, conclusion and significance.

Call for Poster Abstracts

Florida Association of School Nurses 15th Annual Conference 2010

School Nurses: Going the Extra Mile

February 5-6, 2010

All poster presenters must be registered, fully-paid conference participants.

Abstract Submission Form

Poster Title: _____

Presenter Name: _____ **Title:** _____

Organization: _____

Mailing Address: _____ **E-mail:** _____

Phone Number: _____ **Fax:** _____

List Co- Presenters:

Please Indicate Your Poster Category:

___ **Best Practice** ___ **Research**

Poster Abstract: (See guidelines. Please limit your abstract to 250 words or less. Use additional sheet if necessary. If you are not using Microsoft word, save your file in rich text format [rtf] prior to submission.)

Poster Guidelines

Florida Association of School Nurses 14th Annual Conference 2009

School Nurses: Going the Extra Mile

February 5-6, 2010

Posters should be self-explanatory and convey content in a clear, concise fashion. Posters are limited to **4 feet by 6 feet** and must be able to stand on display tables provided. Mounting material will not be provided.

Best Practice Content:

- **Title and Authors:** Place the poster title and names of authors at the top center of the poster. The title should be legible from 10 feet (15 mm in height).
- **Introduction:** Give a brief background and then state the purpose of your practice intervention or program.
- **Practice Description:** Provide a description of your selected best practice. Include appropriate graphics/pictures. Include evaluation information if available.

Research Content:

- **Title and Authors:** Place the poster title and name(s) of author(s) at the top center of the poster. The title should be legible from 10 feet (15 mm in height).
- **Introduction:** Give a brief background/foundation, and then state the purpose of your research as either a question or hypothesis.
- **Methods:** Brief description of the techniques, data collection, replicas and statistics you used. Omit unnecessary detail.
- **Results:** Include tables and graphs that are easy to read and understand.
- **Conclusions:** What did you find out? Did you accept or reject your hypothesis? Describe your results in general terms. What is the significance of the findings?

Hints for Preparing Your Poster

You can use a variety of materials for your posters. There is not one right way. The Power Point™ program is an easy way to create your materials. For example: Individual slides can be printed and mounted onto cardboard tri-fold poster boards available at office supply stores.

You can also make full size posters using Power Point™ templates

See the following web site for Creating a Poster in Microsoft PowerPoint:

<http://www.pop.psu.edu/info-core/library/handout-ppt.pdf>

Look at several good options for poster layout:

View free poster templates at PowerPoint templates at www.makesigns.com or http://www.posterpresentations.com/html/free_poster_templates.html for presentation ideas.

Keep in mind some important points:

- Posters should tell a story graphically
- Minimize text and maximize data and graphics
- Poster layout should guide the reader through in a logical order (background → question → methods → Results → Conclusions)

You can cut and paste your own text and graphics into the sample templates. (After pasting your information onto the template right click on full screen to review).

Printing Posters

Many presentation graphics facilities can print directly from PowerPoint files. If you want to spend the money, www.GraphicsLand.com offers a good value and service. You submit your file on the web, and they will mail you the poster in a few days. Typical costs will be \$50 - \$100 for glossy color posters. Their web site has hints and templates to make your work easier, which are excellent even if you print them elsewhere.

Kinko's and other copy centers can print B&W posters for \$0.50 / sq ft. A 3x4 poster in this format would be only \$6, and a 3 x 6 foot poster is only \$9. However, they need the documents in PDF format (when saving your file, click on "save as" and choose the PDF format). You can create a color poster in PowerPoint™ and convert it to a PDF file then take the file to Kinko's and tell them to print it in black & white. **Be sure to check with your local print shop for current prices and instructions.**

Mounting Posters:

All posters must be able to stand on the display tables provided. You can mount your materials onto cardboard tri-fold poster boards (available at office supply stores) or use some other stand alone presentation formats.